

## SPROSTON PARISH COUNCIL

### Minutes of meeting held 2<sup>nd</sup> December 2019 at 19:00.

**Present:** Cllr. J. McKechnie, Cllr. J. Norbury, Cllr. D. Hurstfield, Cllr J. Sheldon, Kate Marsh (Clerk).

Apologies: Cllr A. Ramshall and Cllr C. Sherwin

No public speaking.

PCSO Suzie Wardzinski had been due to attend but had to cancel. She will send a report to the clerk following her stint with the speed gun on the A54. The clerk will circulate this when it has been received.

Minutes of previous meeting held on 14<sup>th</sup> October agreed and signed. Cllr J Norbury proposed and Cllr J Sheldon seconded.

**Budget and precept:** Budget circulated to councillors prior to the meeting. Proposed to leave the precept at £3900. Cllr McKechnie proposed, Cllr Norbury seconded.

**Resolved** that the clerk will request the precept from Cheshire West.

**Road pollution:** The Clerk provided an update. Emails and phone calls have been sent to Environmental Protection but there has been no response yet. There were reports of plastic and rubbish in the hedges on Holmes Chapel Road. Holmes Chapel Road, Brereton Road, and Poolford Lane all need the road sweeper to attend and the gullies to be emptied.

**Resolved** that the clerk will report these matters to Highways. The clerk will also request a quote from Fred Willis's in Sandbach to empty the gullies.

**Home Watch Scheme:** A discussion took place as to whether to resurrect the scheme. It was agreed that this was a good idea.

**Resolved** that the clerk would add this to the newsletter that we would send out in the New Year to see whether any parishioners would like to be coordinators for the scheme.

**Defibrillator update:** Cllr McKechnie provided an update on the broken casing. He has sourced a replacement.

**Resolved** that the parish council would cover the cost of the broken casing. Cllr McKechnie would ask the Fox and Hounds electrician to fit it. The NHS are to be notified once it is fixed.

**Privacy Policy and Retention of Documents Policy:** The policies were circulated prior to the meeting. A discussion took place around GDPR.

**Resolved** that the privacy policy was accepted by full council and will go on the parish council website. The clerk will notify Adam to put it on the website.

**Resolved** that the retention of documents policy was accepted by full council and will be actioned by the clerk.

**Resolved** that as well as the clerk, the Chairman would have a council specific email address that would be placed on the council website.

**Resolved** that the Personally Owned Computer Equipment Policy would be carried over to the next meeting agenda.

**Clerks Forum:**

- Hoardings. The clerk now has the information to be able to report to Highways.
- Facebook page. The clerk discussed the research that had been done on Facebook. The councillors felt it was not relevant to the Sproston community. A discussion took place about how to generate more community interest.

**Resolved** that the clerk would enquire with the Holmes Chapel Directory about including any relevant news items from the parish council minutes. The clerk to include this in the next agenda.

- CHALC training dates circulated.

**Resolved** the clerk to book Cllr McKechnie on the Chairmanship 1 training on Wednesday 26<sup>th</sup> February.

**Planning:** None received.

**Councillors Report:** The clerk now clerks for Hulme Walfield and Somerford Booths who had contacted Cllr McKechnie about the shared use of the council laptop. It was agreed that the laptop would be kept for Sproston use only.

**Resolved** that the external hard drive that was purchased at the same time as the laptop would be kept in a separate locked location to where the laptop is locked.

Meeting closed at 20.30.

Signed.....

Seconded.....

Date.....